



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 16, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

16 NOVEMBER 16, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**LANDSCAPE AND GROUNDS MAINTENANCE SERVICES FOR
SAN GABRIEL VALLEY MEDIANS - AMENDMENT 1 TO CONTRACT NO. 77241
IN THE UNINCORPORATED COUNTY AREAS OF PASADENA, SAN GABRIEL, MONROVIA,
BASSETT, AVOCADO HEIGHTS, AND SOUTH SAN GABRIEL
(SUPERVISORIAL DISTRICTS 1, 4, AND 5) (3 VOTES)**

SUBJECT

This action is to expand the service areas for landscape and grounds maintenance services for San Gabriel Valley medians in the unincorporated areas of Pasadena, San Gabriel, Monrovia, Bassett, Avocado Heights, and South San Gabriel to add the area on Gale Avenue from 7th Avenue to Kinbrae Avenue commencing upon your Board's approval.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the work continues to be categorically exempt from the provisions of the California Environmental Quality Act.
2. Find that these services continue to be more economically performed by an independent contractor than by County of Los Angeles employees.
3. Approve Amendment 1 to Contract No. 77241 with Far East Landscape and Maintenance Inc., for landscape and grounds maintenance services for San Gabriel Valley medians to expand the service areas commencing upon your Board's approval at an additional prorated amount of \$2,074 to increase the annual amount from \$96,036 to \$98,110 for the current contract year, and an additional amount of \$7,694 to increase the annual amount from \$96,036 to \$103,730 for the remaining subsequent four option years, with a potential contract maximum sum of \$513,030, and a maximum

contract term of five years.

4. Authorize the Director of Public Works or her designee to increase the annual contract amount up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.
5. Authorize the Director of Public Works or her designee to execute the amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to expand the areas for landscape and grounds maintenance services for San Gabriel Valley medians in the unincorporated areas of Pasadena, San Gabriel, Monrovia, Bassett, Avocado Heights, and South San Gabriel to add newly constructed landscaped medians in the area on Gale Avenue from 7th Avenue to Kinbrae Avenue.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive and cost-effective manner will support the Department of Public Works (Public Works) in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested increased annual contract amount of \$2,074, prorated for the remainder of the current initial contract year, will increase the annual amount from \$96,036 to \$98,110; and for the subsequent four option years, the annual contract amount will be increased by \$7,694 (\$641.17 per month), increasing the annual amount from \$96,036 to \$103,730; plus 10 percent contingency for unforeseen, additional work within the scope of work of the contract, if required.

Funding for the amended services is available in the Fourth Supervisorial District's Road Construction Program in the Fiscal Year 2010-11 Road Fund Budget. Funding to finance the subsequent option years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On February 16, 2010, Agenda Item 31, your Board approved Contract No. 77241 for landscape and grounds maintenance services for San Gabriel Valley medians, for an initial one-year period with four 1-year renewal options, for a total contract period of five years, commencing on February 23, 2010, in the annual contract amount of \$96,036, with Far East Landscape and Maintenance Inc., located in Valencia, California.

Upon your Board's approval, this contract will be amended to expand the service areas to include newly constructed landscaped medians the area on Gale Avenue from 7th Avenue to Kinbrae Avenue, increasing the annual contract amount from \$96,036 to \$98,110 for the current contract term, and increasing the annual contract amount to \$103,730 for the subsequent option years, with a potential contract maximum sum of \$513,030. The contract is in its first initial contract term.

The Amendment 1, which is substantially similar to the enclosed form (Enclosure), will continue the contract's current terms, specifications, and conditions. Prior to the Director of Public Works or her designee executing this amendment, the contractor will sign and County Counsel will review it as to form.

The contractor will continue to pay its full-time employees the current Living Wage Rate approved by your Board on February 6, 2007, and confirms that it will comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to the contract, as County employees can perform these contracted services. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by your Board on March 15, 2007, and confirm that it continues to comply with the County's Living Wage reporting requirements.

Using methodology approved by the Auditor-Controller, Proposition A cost analysis indicates that the amended services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

The proposed work is categorically exempt from the California Environmental Quality Act (CEQA). The work is within a class of projects that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301(h) of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendment will continue the current contracted services and expand the service areas.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

The Honorable Board of Supervisors
11/16/2010
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Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER
Director

GF:GZ:cg

Enclosures

c: c: Chief Executive Office
County Counsel
Executive Office
Office of Affirmative Action Compliance (w/o
enc.)

AMENDMENT 1 TO CONTRACT NO. 77241

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES FOR
SAN GABRIEL VALLEY MEDIANS

THIS AMENDMENT, made and entered into this ____ day of _____, 2010, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and FAR EAST LANDSCAPE AND MAINTENANCE, INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 77241 was entered into between the COUNTY and the CONTRACTOR, on February 16, 2010, to provide landscape and grounds maintenance services for a period of one year with two 1-year renewal options commencing on February 23, 2010; and

WHEREAS, contracts awarded under this authority are subject to the provisions of the Los Angeles County Code, Sections 2.201.010 through 2.201.100 (Living Wage Program); and

WHEREAS, the COUNTY desires to extend the service area to include the following three areas, as set forth in Attachment A: Gale Avenue from 7th Avenue to Kinbrae Avenue, commencing upon Board approval.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 77241 between them shall be amended as follows:

FIRST: The Contract is hereby amended to provide that the CONTRACTOR shall perform landscape and grounds maintenance services for the following additional extended service areas as reflected in Attachment A, commencing upon Board approval:

Gale Avenue from 7th Avenue to Kinbrae Avenue.

SECOND: This Contract's annual sum, prorated for the current contract year, will increase from \$96,036 to \$98,110, an increase of \$2,074. This Contract's annual sum for the subsequent contract option years will be increased by \$7,694 (\$641.17 per month), increasing the annual amount from \$96,036 to \$103,730 or such greater amount as the Board may approve (Maximum Contract Sum).

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the amended services to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in Form PW-2.1 for Gale Avenue medians as reflected in Attachment B.

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FIFTH: Except as modified by this AMENDMENT, all other terms, conditions, requirements, and specifications of this Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN
County Counsel

By _____
Deputy

FAR EAST LANDSCAPE AND
MAINTENANCE, INC.

By _____
Its President

Type or Print Name

Its Secretary

Type or Print Name



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS
ROAD MAINTENANCE DIVISION – LANDSCAPE MEDIAN CONTRACTS

CONTRACT SAN GABRIEL VALLEY MEDIAN

LOCATION GALE AVENUE – 7TH AVENUE TO KINBRAE AVENUE T.G. 677-J1, 678-A1



SCHEDULE OF PRICES
FOR
SAN GABRIEL VALLEY MEDIANS - LANDSCAPE AND MEDIAN MAINTENANCE SERVICES

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices (cost per frequency) quoted, if any, will apply to the actual quantities, whatever they may be. The words "frequency" and "unit" are to be used interchangeably.

GALE AVENUE PARKWAY FROM 7TH AVENUE TO KINBRAE AVENUE

ITEM	ITEM DESCRIPTION	MINIMUM QUANTITY PER FREQUENCY	PROPOSED HOURS PER FREQUENCY	PROPOSED FREQUENCY	COST PER HOUR	ANNUAL COST
(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
1.	Mowing					
	a. General Turf Areas	N/A	N/A	N/A	\$ N/A	\$ N/A
	b. Specialized Areas	N/A	N/A	N/A	\$ N/A	\$ N/A
2.	Site Inspection and Reporting Per Requirements	1	1	52	\$ 2	\$ 104
3.	Management/Supervision	1	1	52	\$ 30	\$ 1560
4.	Mechanical Edging					
	a. Turf Areas	N/A	N/A	N/A	\$ N/A	\$ N/A
	b. Groundcover	N/A	N/A	N/A	\$ N/A	\$ N/A
5.	Weed Removal					
	a. Walks, Beds, Planters, and Groundcover Hardscape	1	1	26	\$ 20	\$ 520

ITEM	ITEM DESCRIPTION	ANNUAL RE- FREQUENCY	PROPOSED HOURS PER FREQUENCY	FREQUENCY	COST PER HOUR	ANNUAL COST
(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
	b. Bare Areas		<u>1</u>	<u>12</u>	<u>\$ 10</u>	<u>\$ 120</u>
	c. Undeveloped Areas		<u>N/A</u>	<u>N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>
6.	Litter Control					
	a. Developed Areas		<u>1</u>	<u>52</u>	<u>\$ 30</u>	<u>\$ 1560</u>
	b. Undeveloped Areas		<u>N/A</u>	<u>N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>
7.	Raking					
	a. Turf Under Trees		<u>N/A</u>	<u>N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>
	b. Planter Beds and Planters		<u>1</u>	<u>26</u>	<u>\$ 20</u>	<u>\$ 520</u>
8.	Clearance Pruning /Hedge Trimming					
	a. Tree Safety Clearance/Tree Pruning		<u>1</u>	<u>6</u>	<u>\$ 30</u>	<u>\$ 180</u>
	b. Shrub Safety Clearance/ Shrub Pruning		<u>1</u>	<u>2</u>	<u>\$ 50</u>	<u>\$ 100</u>
	c. Hedge Shaping and Trimming		<u>1</u>	<u>2</u>	<u>\$ 50</u>	<u>\$ 100</u>
	d. Groundcover Thinning/Turf Reseeding		<u>1</u>	<u>1</u>	<u>\$ 100</u>	<u>\$ 100</u>
9.	Sweeping – Hard Surfaces, Walks, and Steps		<u>1</u>	<u>12</u>	<u>\$ 10</u>	<u>\$ 120</u>
10.	Aerification		<u>N/A</u>	<u>N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>
11.	Rodent Control		<u>As Needed</u>	<u>As Needed</u>	<u>\$ 100</u>	<u>As Needed</u>
12.	Plant Fertilization		<u>As Needed</u>	<u>As Needed</u>	<u>\$ 100</u>	<u>\$ As Needed</u>

ITEM	ITEM DESCRIPTION	ESTIMATED HOURS PER FREQUENCY	PROPOSED HOURS PER FREQUENCY	FREQUENCY	COST PER HOUR	ANNUAL COST
(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
13.	Replenish Mulch		<u>1</u>	<u>2</u>	<u>\$ 200</u>	<u>\$ 400</u>
14.	Chemical Application					
	a. Turf – detailing general turf areas with systemic herbicides		<u>N/A</u>	<u>N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>
	b. Beds and Planters, Walkways, Hard Surfaces, Undeveloped Areas, Drainage Areas, Curb and Gutter, Expansion Joints, Roadways, Stream Beds – with systematic herbicides		<u>1</u>	<u>6</u>	<u>\$ 100</u>	<u>\$ 600</u>
15.	Maintenance Description – Automatic					
	***Note: All irrigation replacement parts shall be as per original installation or approved equal by the County of Los Angeles					
	a. Valve Box Integrity – replace covers, check for safety & security		<u>0.5</u>	<u>52</u>	<u>\$ 20</u>	<u>\$ 520</u>
	b. Inspect, Operate, Control, and Make					

ITEM	DESCRIPTION	MINIMUM HOURS PER FREQUENCY	PROPOSED HOURS PER FREQUENCY	FREQUENCY	COST PER HOUR	ANNUAL COST
(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
	Adjustments of all Irrigations. Contractor not responsible for replacement of backflow & irrigation timers		<u>0.5</u>	<u>52</u>	<u>\$ 20</u>	<u>\$ 520</u>
c.	Inspect salt build-up and inject solutions for cleaning		<u>As Needed</u>	<u>As Needed</u>	<u>\$ 1</u>	<u>\$As Needed</u>
d.	Repair, replace, relocate sprinkler heads, valves and drip emitters (including labor and material)		<u>As Needed</u>	<u>As Needed</u>	<u>\$ 10</u>	<u>\$As Needed</u>
e.	Inspect excessively wet & dry areas		<u>0.5</u>	<u>52</u>	<u>\$ 10</u>	<u>\$ 260</u>
f.	Flush & inspect Y-filter at each RCV		<u>0.5</u>	<u>6</u>	<u>\$ 20</u>	<u>\$ 60</u>
g.	Flush & inspect Y-filter at backflow		<u>1</u>	<u>1</u>	<u>\$ 50</u>	<u>\$ 50</u>
h.	Reset rain sensor on controller		<u>As Needed</u>	<u>As Needed</u>	<u>\$ 100</u>	<u>\$As Needed</u>
i.	Flush each irrigation system (6 and every time any work is done on the irrigation				<u>\$</u>	<u>\$</u>

ITEM	ITEM DESCRIPTION	QUANTITY	PROPOSED HOURS PER FREQUENCY	FREQUENCY	COST PER HOUR	ANNUAL COST
(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
	system)		<u>1</u>	<u>6</u>	<u>\$ 50</u>	<u>\$ 300</u>
	j. Manual watering of shrubs, ground covers and trees		<u>As Needed</u>	<u>As Needed</u>	<u>\$ 30</u>	<u>\$As Needed</u>
ANNUAL SUBTOTAL - GAZE BY THE PARKING FROM THE						\$ 7894

TOTAL COST SUMMARY

REFERENCE PROJECT	AREA	AMOUNT
	GALE AVENUE PARKWAY FROM 7TH AVENUE TO KINBRAE AVENUE	\$ 7,694-
Total Proposed Annual Price		\$ 7,694-

Legal Name Of Proposer <i>Far East Landscape & Maintenance Inc.</i>		
Signature Of Person Authorized To Submit Proposal <i>[Signature]</i>		
Title Of Authorized Person <i>president</i>		
Date <i>6/17/10</i>	State Contractor's License Number <i>936346</i>	License Type <i>C-27, B</i>
Proposer's Address <i>27118 Colebrook Pl Valencia Ca 91354</i>		
Phone <i>661-297-0918</i>	Facsimile <i>661-297-6282</i>	E-Mail <i>farcastmoon1@yahoo.co</i>

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PROPOSER: Fat East landscape

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	ANNUAL HOURS	HOURLY WAGE RATE	ANNUAL COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Supervisor		1						1	56	25	\$ 1,400.-
Forkman						3		3	156	13	\$ 2,028.-
Laborer						3		3	156	11.84	\$ 1,847.04
											\$
											\$
											\$
											\$
											\$
											\$
											\$
											\$
Comments/Notes:									Total Annual Salaries		\$ 5,275.04
(1) Vacations, Sick Leave, Holiday											\$ 0
(2) Health Insurance **											\$ 0
(3) Payroll Taxes & Workers' Compensation											\$ 796.00
(4) Welfare and Pension											\$
									Total Annual Employees Benefits (1+2+3+4)		\$ 796.00
									(5) Equipment Costs		\$ 273.00
									(6) Service and Supply Costs		\$ 150.96
									(7) General and Administrative Costs		\$ 50
									(8) Profit		\$ 1,154.00
									Total Annual Other Costs (5+6+7+8)		\$ 1,627.96
									Total Annual Price		\$ 7,694.00

* All employees shown must be FULL-TIME employees of the proposer, unless exemption to use Part-Time employees has been granted by the County.

** Minimum cost for health insurance is \$2,200/hour if hourly wage rate is between \$9.64 and \$11.84, unless exemption from Living Wage requirements has been granted by the County.

This cost methodology is to show, in detail, how the Proposer arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.), hours to be worked daily, weekly, and annually by each classification, hourly and annual wages to be paid to each classification, estimated annual payroll taxes, estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Proposer's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, should total to the Proposer's annual price as quoted in Form PW-2, Schedule of Prices.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Tony Moon
Name of Proposer


Signature

9/3/10
Date